

**Application Form**  
**Library staff exchange programme**  
**between**  
**Virginia Tech (VT) and Cape Peninsula University of Technology (CPUT)**

<b>Name:</b>		<b>Surname:</b>	
<b>Position:</b>			
<b>Outline a plan/area that you wish to study/explore at the hosting university (project title, introduction/background, motivation):</b>			
(If needed, please continue on a separate page, maximum one page.)			
<b>List outcomes and benefits for your university:</b>			
<b>Suggested dates for exchange:</b>			
<b>Declaration:</b>			
<p>I am aware of the following information and requirements should my application be successful:</p> <ul style="list-style-type: none"> <li>Exchange grant up to US\$4000 (includes 1 round-trip airfare + housing subsidy).</li> <li>All other costs are the responsibility of grant recipients.</li> <li>Reports and/or presentations on lessons learnt and what could be implemented at recipients' university are required within 2 months after my return.</li> <li>Progress reports are due 6-12 months after recipients' return. These reports are to articulate how projects have been implemented, how the knowledge gained is being applied in the recipient's library, and/or what results are noted or expected due directly to the exchange.</li> </ul> <p>I declare that I accept the above:</p>			
<b>Signature of applicant:</b>		<b>Date:</b>	